



# PRETORIA BOYS HIGH SCHOOL

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This leading English-medium South African public boys' school has a vacancy for a fulltime, permanent **Head of Department for English Home Language**.

This is a SGB position with effect from 1 January 2024.

## Minimum Qualifications and Experience for this position:

- Appropriate teaching qualifications are essential. Candidates must have a minimum qualification of either a four year BEd degree or a suitable degree with English at a minimum of fourth year level and a PGCE.
- Thorough knowledge of CAPS and related curricula.
- A minimum of ten years teaching experience.
- Candidate must have at least five years Grades 12 teaching experience.
- Previous managerial experience will count in a candidate's favour.
- SACE Registration is essential.

## Main Responsibilities:

- Be responsible for the effective functioning of the English Home Language Department and to lead with enthusiasm, passion and imagination.
- Leading a large department of teachers.
- Teaching, assessment, planning and preparation for all classes.
- Moderation of all tests, exams and marking.
- Tutor/Register teacher responsibilities.
- Must be involved in the extramural programme.
- Will be responsible to fulfil all other reasonable duties required of a teacher.

Applications in the form of a cover letter, short CV (4 page) and a list of at least two current references must be sent to the HR Administrator, Mrs. Connie van der Walt.

Closing date for applications is **14:00 on Thursday 28 September 2023**.

State clearly what extramural activities you offer the school in addition to your teaching role.

Email: [hr@boyshigh.com](mailto:hr@boyshigh.com)

Please note that should you not have received any feedback during the two weeks after application closure, you can consider your application unsuccessful.

Please also note that the School reserves the right not to make an appointment if there are no suitable candidates or if curriculum needs change.